

### **National Science Foundation (NSF) Checklist**

\*Read the Funding Opportunity Announcement (FOA)

\*Always refer to the PAPPG Guidance: [https://www.nsf.gov/pubs/policydocs/pappg18\\_1/nsf18\\_1.pdf](https://www.nsf.gov/pubs/policydocs/pappg18_1/nsf18_1.pdf)

#### **Internal Checklist**

- \_\_\_\_\_ Routing/Regulatory Form
- \_\_\_\_\_ Cost-Sharing Form (if applicable)
- \_\_\_\_\_ Full RFP/FOA

#### **Sections of the Application**

A. \_\_\_\_\_ **Cover Sheet**- Complete online via FastLane/Research.gov

B. \_\_\_\_\_ **Project Summary** (not to exceed 1 page)

\*Overview, Intellectual Merit and Broader Impacts- The Project Summary consists of an overview, a statement on the intellectual merit of the proposed activity, and a statement on the broader impacts of the proposed activity.

C. \_\_\_\_\_ **Table of Contents**-Automatically generated

D. \_\_\_\_\_ **Project Description** (not to exceed 15 pages)

\*Required Sections

- 1) Separate section labeled "Broader Impacts" is required
- 2) Separate section labeled "Intellectual Merit" is required
- 3) separate section labeled "Results from Prior NSF Support" is required (iii) for all PI's and Co-PI's who have received NSF support with an end date in the past 5 years including active awards.

E. \_\_\_\_\_ **References Cited\***

F. \_\_\_\_\_ **Biographical Sketches** (not to exceed 2 pages each)

G. \_\_\_\_\_ **Budget** (Justification not to exceed 3 pages)

H. \_\_\_\_\_ **Current and Pending Support**- Required to be separately uploaded for all named senior personnel, be sure to add \*this\* proposal

I. \_\_\_\_\_ **Facilities, Equipment and Other Resources**

**J. Special Info/Supplementary Docs**

\_\_\_\_\_ Data Management Plan\*

\_\_\_\_\_ Mentoring Plan (if applicable, 1-page maximum)

**K. Appendix****Formatting**

Font Size: Must be 11 points or larger, 1 inch margins

Font: Arial or Times New Roman