National Science Foundation (NSF) Checklist

*Read the Funding Opportunity Announcement (FOA)
*Always refer to the PAPPG Guidance: https://www.nsf.gov/pubs/policydocs/pappg18_1/nsf18_1.pdf

Internal Checklist

_____ Routing/Regulatory Form
_____ Cost-Sharing Form (if applicable)
_____ Full RFP/FOA

Sections of the Application

A. _____ Cover Sheet- Complete online via FastLane/Research.gov

B. _____ Project Summary (not to exceed 1 page)

*Overview, Intellectual Merit and Broader Impacts- The Project Summary consists of an overview, a statement on the intellectual merit of the proposed activity, and a statement on the broader impacts of the proposed activity.

C. _____ Table of Contents-Automatically generated

D. _____ Project Description (not to exceed 15 pages)

*Required Sections
1) Separate section labeled “Broader Impacts” is required
2) Separate section labeled “Intellectual Merit” is required
3) separate section labeled “Results from Prior NSF Support” is required (iii) for all PI’s and Co-PI’s who have received NSF support with an end date in the past 5 years including active awards.

E. _____ References Cited*

F. _____ Biographical Sketches (not to exceed 2 pages each)

G. _____ Budget (Justification not to exceed 3 pages)

H. _____ Current and Pending Support- Required to be separately uploaded for all named senior personnel, be sure to add *this* proposal

I. _____ Facilities, Equipment and Other Resources
J. Special Info/Supplementary Docs

_____ Data Management Plan*

_____ Mentoring Plan (if applicable, 1-page maximum)

K. Appendix

**Formatting**
Font Size: Must be 11 points or larger, 1 inch margins
Font: Arial or Times New Roman